

OSCEOLA COUNTY CONSERVATION BOARD MINUTES

January 11, 2022

The Osceola County Conservation Board met pursuant to the law in the Classroom at Willow Creek County Park with the following members present: John Corbett, Ann Byers, Jason Otto, and Zach Marco.

Absent: John Schmidt

Staff present: Nick Schmalen, Director

Visitors: Jerry Helmers, Supervisor's Liaison

The meeting was opened at 7:00 P.M. by Ann Byers, Vice-Chairperson.

A motion was made by Zach Marco, seconded by John Corbett, to approve the agenda. All voted "AYE," motion carried.

A motion was made by John Corbett, seconded by Zach Marco, to approve the minutes of the previous meeting. All voted "AYE," motion carried.

A motion was made by John Corbett, seconded by Jason Otto, to pay the attached claims. All voted "AYE," motion carried.

A motion was made by John Corbett, seconded by Jason Otto, to appoint Ann Byers as Chairperson and Zach Marco as Vice-Chairperson of the Osceola County Conservation Board for 2022. All voted "AYE," motion carried.

The Board reviewed the By-Laws of the Osceola County Conservation Board as required by Osceola County Conservation Board By-Law 9.1. No changes deemed necessary.

The Board reviewed the Administrative Policies. No changes deemed necessary.

Director Nicholas Schmalen informed the Board that the Community Foundation Grant for the upgrades at the Melvin and Ashton Wayside Parks was fully funded. A motion was made by Zach Marco, seconded by Jason Otto, to approve the Community Foundation Grant Agreement. All voted "AYE," motion carried.

Director Nicholas Schmalen presented the Board with 3 different quotes and sample drawings from Engineering Firms to create a master plan for the Willow Creek County Park campground expansion. Quotes were obtained from Beck Engineering of Spirit Lake

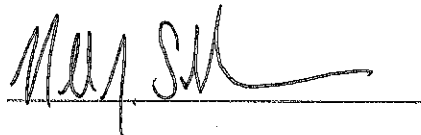
(\$4200), DGR Engineering of Rock Rapids (\$8000.00-\$9500.00) and Bolton and Menk (\$18,000-\$21,000). After discussion, a motion was made by John Corbett, seconded by Zach Marco, to approve the agreement with DGR Engineering of Rock Rapids Iowa based on the quality of the sample drawings and the degree of detail in the proposal. All voted "AYE," motion carried.

Director Nicholas Schmalen presented the Board with the FY2022/2023 Budget. A motion was made by John Corbett, seconded by Zach Marco, to approve the FY 2022/2023 Budget as presented. All voted "AYE," motion carried.

The Troutfest Event on February 5th was discussed.

Director Nicholas Schmalen submitted the Monthly Schedule.

There being no further business, a motion was made by Zach Marco, seconded by Jason Otto, to adjourn at 9:33 P.M. All voted "AYE," motion carried.



Nicholas J. Schmalen, Director

Ann Byers, Chairperson